

TOWN OF OSCEOLA
Board of Supervisors Meeting
Tuesday, June 2, 2020

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday, June 2, 2020, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

PRESENT: Chairman of the Board Doug Schmidt, Supervisor Mike Wallis, Supervisor Brandon Whitaker, Clerk Tammy Wanchena, Public Works Tony Johnson, Tom & Gae Magnafici, Jason Pearson, Jim London, Glyn Thorman, Jim & Donna Berg, Neil & Rebekah Gustafson, Ed & Jo Everson, Bernie Desmarais, Kevin McNutt, Diana Anderson, Jeremy & Teresa Utke, Eric Hallen, Angel Olson, Matt Anderson, Deb Dibble, Phil Mattison, Jon Cronick, Terry Wallis, illegible signature 2260 68th Ave Osceola

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 6:32 P.M.

Chairman Schmidt verified that the meeting agenda was posted at the Town Hall, the Dresser Post Office, and on the Town of Osceola website.

Chairman Schmidt led the Pledge of Allegiance.

ROLL CALL: Chairman Schmidt, Supervisor Wallis, and Supervisor Whitaker all present.

PRESENTATION AND APPROVAL OF BILLS: Chairman Schmidt and Supervisors Wallis and Whitaker signed and approved all check stubs provided by Treasurer Chris Stevens.

AGENDA: MOVED AND SECONDED BY WALLIS / WHITAKER TO APPROVE THE JUNE 2, 2020 MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

Chairman Schmidt called for a half hour of public comments. Three minutes allotted for each speaker.

Kevin McNutt reminded the Town Board that there was a motion at the Annual Meeting on May 19, 2020 to draft a letter of support to allow multi-use of Stower Trail. He stated that much of the Community works at Polaris, an American manufacturer of motorcycles, snowmobiles, ATV, and neighborhood electric vehicles.

Eric Hallen reiterated that multi-use of Stower Trail would benefit the entire community.

Warren Johnson declared that Polaris has a large presence in the Community, and they used to donate money to local school districts prior to the closing of Stower Trail. Warren Johnson would like topics presented at the Town's annual meeting to be added to the Town Board meeting agendas. Also, he would like to see improved internet service and requested a resolution where if the School Board speaks at a Town Board Meeting, they are speaking "on the record". Warren Johnson complimented the good work the Public Works Department is doing.

Ed Everson asked if everything from the Annual Town Meeting made it to the Town Board Meeting agenda and why not. Ed Everson suggested the Town Board needs to hold two meetings each month and would like that to start in July.

Jon Cronick expressed concerns about a map on the Town's website that shows his family farmland is slated for future residential land use.

Tom Magnafici would like to lower the speed limit on the street where he lives. He asked how many years the Town has invested in their proposed ten-year comprehensive plan. Chairman Schmidt said they were on year one.

Neil Gustafson feels that there are agenda minutes still pending approval prior to Clerk Wanchena's employ.

Deb Dibble lives on 75th Ave and Cty Rd Y and would like slower speed limits but was told the County has jurisdiction.

Teresa Utke asked if feedback would be allowed as agenda items were brought up. Chairman Schmidt said he encourages open government and feedback would be allowed, but limited and repetitive info would be curtailed by the Board. Teresa Utke questioned if there was a timeline established for Annual Meeting topics. Chairman Schmidt had no comment.

MOVED AND SECONDED BY WALLIS / WHITAKER TO APPROVE MINUTES FROM MARCH 5, 2020 AND MARCH 31, 2020 SPECIAL TOWN BOARD MEETINGS. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WHITAKER / WALLIS TO APPROVE THE ADJOURNMENT OF THE TOWN'S BOARD OF REVIEW MEETING TO JULY 21, 2020. MOTION CARRIED UNANIMOUSLY.

PUBLIC WORKS REPORT: Tony Johnson reported on work duties including pothole shouldering, putting signs up, picking up road trash and debris from ditches. Docks are in at the beaches. Supervisor Whitaker thanked Tony Johnson for creating a shouldering attachment for the Town's dump truck which saved the Town thousands of dollars.

PART-TIME PUBLIC WORKS WAGES: Supervisor Whitaker feels all existing part-time Public Works employees should be making the same pay with a suggested wage of \$18.25 an hour. New hires should have experience operating majority of equipment and wage offered would be based on experience. Very lengthy discussion ensued. Ultimately, it was determined that staff wage discussions should take place in a closed session at a later date.

AWARD ROAD WORK BIDS:

MOVED AND SECONDED BY WALLIS / WHITAKER TO AWARD SEAL TECH, INC. THE CONTRACT FOR POLY FLEX PATCH FOR 240TH, EDUCATION DRIVE, AND 200TH ST AND TO CLEAN AND FILL CRACKS FOR 85TH AVE, 89TH AVE, 88TH AVE AND 218TH ST, BUT NOT FOR 84TH/233RD ST. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WALLIS / WHITAKER TO AWARD MONARCH PAVING COMPANY THE CONTRACT TO PULVERIZE AND PAVE 200TH ST, CTY F-110TH AVE, 4,755'x22' PLUS INTERSECTION AND SHOULDERING OF 200TH ST, CTY F – 110TH AVE, 4,755'x22' PLUS INTERSECTION. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WALLIS / WHITAKER TO AWARD FAHRNER ASPHALT SEALERS THE CONTRACT TO SCRUB SEAL WITH FOG 248TH ST, 100TH AVE AND TO SPRAY PATCH 40 HOURS AT \$600 AN HOUR. MOTION CARRIED UNANIMOUSLY.

AWARD LAWN MOWING BIDS:

MOVED AND SECONDED BY WHITAKER / WALLIS TO AWARD WHITE PINE PROPERTY MANAGEMENT THE CONTRACT TO CUT GRASS AT TOWN HALL, DWIGHT LAKE, AND SAND LAKE. 2 AYES / 0 NAY / 1 ABSTAIN MOTION CARRIED.

RITWAY NONMETALLIC MINERAL EXTRACTION PERMIT RENEWAL: Riteway permit expired May 12, 2020. Supervisor Wallis read State Statute 323.265 in support of suspending their permit without penalty due to COVID-19 Pandemic.

MOVED AND SECONDED BY WALLIS / WHITAKER TO EXTEND RITWAY GRAVEL'S NONMETALLIC MINERAL EXTRACTION PERMIT FOR 90 DAYS FROM MAY 12 WITHOUT PENALTY. MOTION CARRIED UNANIMOUSLY.

Supervisor Whitaker was approached by Pizza Cellar in the Village of Osceola who wishes to take one of the Town of Osceola's allotted Class "B" Beer and Liquor licenses. The Town is unsure of its quota established in 1997. Supervisor Whitaker will be researching this matter.

CONDITIONAL APPROVAL OF LIQUOR AND TOBACCO LICENSES: Licenses were approved on the condition that all payments are received, and taxes are not due, prior to June 30. Two server applications did come back with criminal backgrounds which were reviewed prior to the meeting by the Town Board.

MOVED AND SECONDED BY WHITAKER / WALLIS TO APPROVE CLASS "B" BEER & LIQUOR LICENSES TO FIESTA LOCA, KROOKED KREEK, AND WOODHILL BAR & GRILL. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WHITAKER / WALLIS TO APPROVE CLASS "B" BEER LICENSES TO OSCEOLA ROD & GUN CLUB AND TROLLHAUGEN SKI RESORT "SKOLLHAUGEN". MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WHITAKER / WALLIS TO APPROVE CLASS "A" BEER AND LIQUOR LICENSES TO BROTHERS COUNTRY MART AND DOLLAR GENERAL STORE. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WHITAKER / WALLIS TO APPROVE TOBACCO LICENSES TO BROTHERS COUNTRY MART, DOLLAR GENERAL, KROOKED KREEK, AND WOODHILL BAR & GRILL. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WHITAKER / WALLIS TO APPROVE THE FOLLOWING OPERATOR'S LICENSES TO THE FOLLOWING SERVERS: Woodhill Bar & Grill: Shawn Libersky, Traci Jean Libersky, Maggie Jean Libersky, Nicole Dianne Johannsen, Janell Leigh Torgerson; Skollhaugen: James Rochford, Chelsea Kruse; Osceola Rod & Gun Club: Nikki M. Gehrke, Jerome Pedersen, Britt Sager, Philip Points; Krooked Kreek: Patrick Hayes, Donna Mae Hayes, Daniel Robert Torgerson, Brook R. Johnson, Antonia Lee Danielson, Logan Gregory Schrock, Mackenzie Anne Pippenger; Fiesta Loca: Jill Duran, Isaac Duran, Briana Duran, Yolanda Lopez; Brothers Country Mart: Alicia Paulson, Klara J Fansler, Brenda L'allier Gruel, Donna Jane Larson, Brenda Lynn Gruel, Julie Marie Mickelson, MOTION CARRIED UNANIMOUSLY.

YEAR-ROUND WEIGHT RESTRICTION SIGNS ON EAGLE RIDGE: Supervisor Whitaker researched weight restrictions and suggests putting up a sign supporting a Class B permanent weight restriction as explained in Wisconsin State Statute 348.16 from the Transfer Station East on Oak Drive, West from MM. Waste Management trucks would only be allowed on the road if they were working their route. Lengthy discussion ensued regarding what shape the road is in and the weight of Waste Management trucks.

MOVED AND SECONDED BY WHITAKER / WALLIS TO CREATE AN ORDINANCE TO MAKE Transfer Station East on Oak Drive, West from MM A CLASS B ROADWAY. MOTION CARRIED UNANIMOUSLY.

PUBLIC OFFICIALS' BONDS / ERROR AND OMISSIONS INSURANCE:

MOVED AND SECONDED BY WALLIS / WHITAKER TO APPROVE PUBLIC OFFICIALS BONDS FOR THE TOWN CLERK AND THE TOWN TREASURER IN THE AMOUNT OF \$100,000 EACH. MOTION CARRIED UNANIMOUSLY.

Errors and Omissions Insurance suggested for staff by the Town's lawyer will be readdressed at a later date.

ADDING TREASURER TO BANK SIGNATURES: Town Treasurer, Chris Stevens was added to the Town's bank accounts and her signature will be required on all checks from here on.

CREDIT CARD REQUIREMENT FOR TOWN STAFF: Credit cards were applied for by the Town which required Social Security numbers of each staff. Assurances were made by Midwest One Bank that no staff member would be personally responsible.

MOVED AND SECONDED BY WHITAKER / WALLIS TO APPROVE CREDIT CARDS FOR THE TOWN CLERK WITH A LIMIT OF \$1,000, FOR THE TOWN TREASURER WITH A LIMIT OF \$1,000, AND FOR PUBLIC WORKS WITH A LIMIT OF \$3,000. MOTION CARRIED UNANIMOUSLY.

KIM KAISER'S OFFER TO ASSEMBLE PLAN COMMISSION REPORT: Town resident, Kim Kaiser, has offered to help the Town of Osceola Plan Commission in putting together their comprehensive plan. Chairman Schmidt said he would reach out and talk to her.

MOVED AND SECONDED BY SCHMIDT / WALLIS TO ACCEPT KIM KAISER'S HELP.

Lengthy discussion followed motion. An advisory motion was made by the Taxpayers to abolish the Plan Commission at the May 19, 2020 Annual Meeting. Much debating over whether they can do that. Tom Magnafici

stated he will be hiring a lawyer and filing a Cease and Desist Order to stop all future Plan Commission meetings and their work. **MOVED AND SECONDED BY SCHMIDT / WALLIS TO ACCEPT HER HELP.**

2 AYES / 1 NAY. MOTION CARRIED

STREET LIGHT REQUEST FOR EAGLE RIDGE: Was discussed and tabled. Supervisor Whitaker will research.

APPROVE 2019 AUDIT:

MOVED AND SECONDED BY WALLIS / SCHMIDT TO APPROVE AND ACCEPT THE 2019 AUDIT REPORT AS WRITTEN. MOTION CARRIED UNANIMOUSLY AT 8:49 P.M.

STOWER TRAIL PROPOSAL FROM ANNUAL MEETING: Supervisor Whitaker discussed trail use and had a letter prepared to send to Polk County, as requested by Taxpayers at Annual Meeting held May 19, 2020. Lengthy discussion between Town and Town Board regarding Stower Trail. Supervisor Wallis suggested some changes to Supervisor Whitaker's original letter. Edits were discussed. Letter must be sent in timely manner as County will be discussing the trail on June 10, 2020. Two copies of the letter will be sent out – one to Polk County and the other to the environmental committee.

MOVED AND SECONDED BY WHITAKER / WALLIS TO SUBMIT LETTER REQUESTING MULTI-USE OF STOWER TRAIL DRAFTED BY SUPERVISOR WHITAKER AS AMENDED BY TOWN BOARD. MOTION CARRIED UNANIMOUSLY AT 9:13 P.M.

PLAN COMMISSION REPORT: The Plan Commission is scheduled to meet on the third Tuesday of June.

CHAIRMAN'S REPORT: Chairman Schmidt will meet with resident regarding Public Information Request that requires payment prior to handing over a flash drive with emails requested from Plan Commission from 2019. Chairman Schmidt discussed items he is currently working on, including two more public information requests and a meeting with Aflac.

SUPERVISOR WALLIS REPORT: Supervisor Wallis received calls that Sand Lake Cemetery was roped off. Discussed website updates and domain issues. Is working on helping a resident with questions regarding a subdivision request. Attended a virtual Fire Board meeting.

SUPERVISOR WHITAKER REPORT: Attended virtual Ambulance meeting. Received letter stating no laws were broken regarding an Absentee Ballot received for May election filled with sand. Continuing to work with law enforcement.

CLERK / TREASURER'S REPORT: Bank account figures were submitted by Treasurer, Chris Stevens and read aloud.

REQUESTS FOR FUTURE MEETING AGENDA ITEMS: Next Meeting is Scheduled for July 7, 2020.

- Eagle Bluff Roads: Subdivisions not built to spec
- Ways to Improve Town's Slow Internet Service
- Oak Drive Class B Road Restriction with Ordinance
- Citizens to Form a Code of Ethics Committee
 - Social Media Policy
 - Details: How many members? Who selects members? Board Presence? Chairman?
 - CAFOs 51% of Applicants Required to be From Town of Osceola
- Everything Stated by School Board Members at Town Meetings Goes on Official Record

MOVED AND SECONDED BY WALLIS / WHITAKER TO ADJOURN THE JUNE 2, 2020 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY AT 9:40 P.M.

Being no further business to come before the Board, the Meeting was adjourned at 9:40 p.m.

s/Tammy Wanchena